



EMPLOYMENT OPPORTUNITY

Labourer, Swamper

Job Classification: Labourer, Swamper – Full-Time / Six (6) Month Term
Competition #: 2023-05

About the Role

Reporting to the Team Lead, Mechanical, the **Labourer, Swamper** assist operators and other crew members with a variety of manual labour-related tasks, including lifting and moving materials and supplies, loading and unloading equipment and, completing pre- and post-trip inspections and reports. Will also provide coverage to operate equipment, as needed.

What you bring

- Class 5 driver's license with clean driver's abstract;
- Certifications in WHMIS, H2S, and Transportation of Dangerous Goods (TDG);
- Certifications in First Aid/CPR;
- High School Diploma or equivalent;
- Mechanical aptitude with ability to perform routine vehicle maintenance and inspections;
- Excellent customer service skills; and
- Current Criminal Records Check.

Working Conditions

- Adaptable to changing work assignments;
- Adaptable to respond to call outs in emergency situations; and
- Ability to work in extreme weather conditions with regular exposure to fuel/oil fumes.

What we offer

- A supportive and safe work environment;
- Competitive compensation will commensurate with qualifications, up to \$36/hr;
- Work schedule including evening, weekend or shift work, as required;
- Work experience in a multi-disciplinary team; and
- Equal opportunity, diverse and inclusive workplace.

Working with Vuntut Gwitchin First Nation

Our mission is to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

The Competition will remain open until filled. Please forward resume to:

Human Resources Department
Vuntut Gwitchin First Nation
P.O. Box 94
Old Crow, YT Y0B 1N0
Email: employment@vgfn.net

A complete job description can be obtained from the VGFN office at Old Crow or requested via email: employment@vgfn.net

Priority will be given to citizens of the Vuntut Gwitchin First Nation.

While we appreciate all applications, only those selected for further consideration will be contacted.



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POSITION PROFILE

INTRODUCTION	
Position Title: Operator, Septic Truck	Reports To: Team Lead, Mechanical
Dept: Government Services	Location: Old Crow, YT
Staff: 0	Revision Date: March 2023
PURPOSE	
<p>The position transports materials and septic related goods on behalf of the Vuntut Gwitchin Government (VGG). The position is also responsible for servicing septic systems and porta-potties, utilizing the vacuum truck. Will also provide coverage to operate other equipment, as needed.</p>	
KEY PERFORMANCE AREAS	
<ul style="list-style-type: none"> • Ability to safely operate Septic Vacuum Truck and other equipment, as required; • Loads, transports, and unloads equipment/goods to VGG locations and customers within the community; • Delivery, removal and maintenance of porta-potties and other equipment; • Ensures the required load-related documentation is complete and accurate prior to transporting and records the meter count on the delivery truck before filling each tank; • Performs pre- and post-trip vehicle safety inspections as required by law to assure mechanical, safety and emergency equipment, is in good working condition. Performs basic maintenance as needed. Communicates defects and maintenance needs and adheres to a maintenance schedule; • Reports accidents, customer, or delivery problems to the Team Lead and completes incident reports immediately. Communicates any safety concerns immediately; • As assigned during non-delivery hours, carries out labourer functions such as maintenance tasks, cleaning, supporting community events etc.; and • Completes necessary paperwork at the end of the shift. This may include hourly logbook, inspection and repair logs, delivery and fuel receipts, vehicle inspection, hours of service, etc. 	
ACCOUNTABILITY & IMPACT	
<ul style="list-style-type: none"> • Takes precautionary measures and remains up to date with WHMIS, H2S, and Transportation of Dangerous Goods legislation to handle and transport fuel appropriately; • Adherence to traffic laws and regulations; 	

- Attentiveness to weather and road conditions;
- Ensures health and safety of self and customers when loading and unloading fuel;
- Conducts routine inspections to ensure vehicle and equipment is well maintained to avoid accidents;
- Works efficiently to complete delivery schedule and avoid delayed deliveries;
- Accurate completion and submission of required documentation; and
- The VGG Standards of Conduct are modelled and promoted.

FINANCIAL CONTROL

Annual budget under direct control of this position:	None
Other responsibilities & influences:	None

WORKING CONDITIONS

Environment:	The driver drives a 5-ton truck and is exposed to snow and extreme cold temperatures.
Physical:	Frequent sitting, standing, walking, bending, and entering/exiting vehicles. Frequent lifting of moderate to heavy objects.
Hazards/equipment:	Daily exposure to vehicle and aviation fuel, odors/fumes, and operating large vehicles. Personal protective equipment is required.
Travel:	None

This document is intended to describe the general nature of the position and not to be a full inventory of tasks. The incumbent will undertake a variety of work within the position's scope to align with and contribute to the organization's mission.

POSITION COMPETENCY PROFILE

Knowledge & Experience	<ul style="list-style-type: none">• Experience driving a 5-ton truck• Delivering liquid loads is an asset.• Knowledge of driving rules and regulations.• Knowledge of vehicle safety.
Behavioral Competencies	<ul style="list-style-type: none">• Client service• Respect• Communication• Self-awareness• Time management• Teamwork• Adaptability• Initiative
Conditions of Employment	<ul style="list-style-type: none">• Class 3 driver's license with air brake endorsement• Driver's abstract• WHMIS• Transportation of Dangerous Goods Certificate• RCMP criminal record check