



EMPLOYMENT OPPORTUNITY

Education Support Worker (ESW)

Job Classification: Education Support Worker – Full-Time

Competition #: 2023-09

About the Role

Reporting to the Manager, this position provides direct support to Vuntut Gwitchin students in Old Crow. As an advocate and liaison, this position coordinates services to assist students, parents/guardians, and school personnel by maintaining a positive and collaborative presence in the school. The individual and collective interactions of the worker impact the future well-being of youth and the community.

What you bring

- Certification or combination of relevant training and experience related to education support/services;
- Experience supporting students in an educational and sharing capacity;
- Experience integrating traditional and cultural beliefs into student learning and experiences;
- Ability to operate on-the-land equipment, including but not limited to operation of snowmobile and ATVs. Knowledgeable about setting up camp and camp procedures and protocols; and
- Knowledge of Yukon first nation education regulations, priorities and services;
- Proficient with computer programs including Microsoft Office;
- Experience working in a remote, indigenous community is an asset; and
- Pre-employment verification including Criminal Records Check with Vulnerable Sector Check.

Working Conditions

- Position is based in Old Crow, YT.

What we offer

- A supportive and safe work environment;
- Competitive compensation will commensurate with qualifications, up to \$47.39; and
- Equal opportunity, diverse and inclusive workplace.

Working with Vuntut Gwitchin First Nation

Our mission is to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

The competition will remain open until filled.

Please forward resume to:

Human Resources Department
Vuntut Gwitchin First Nation
P.O. Box 94
Old Crow, YT Y0B 1N0
Email: employment@vgfn.net

A complete job description can be obtained from the VGFN office at Old Crow or requested via email: employment@vgfn.net

Priority will be given to citizens of the Vuntut Gwitchin First Nation.

While we appreciate all applications, only those selected for further consideration will be contacted.



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POSITION PROFILE

INTRODUCTION	
Position Title: Education Support Worker (Old Crow)	Reports To: Manager, Education and Culture
Dept: Human Resources & Education	Location: Old Crow, YT
Staff: 0	Revision Date: March 2023
PURPOSE	
<p>Reporting to the Manger, this position provides direct support to Vuntut Gwitchin students in Old Crow. As an advocate and liaison, this position coordinates services to assist students, parents/guardians, and school personnel by maintaining a positive and collaborative presence in the school. The individual and collective interactions of the worker impact the future well-being of youth and the community.</p>	
KEY PERFORMANCE AREAS	
<ul style="list-style-type: none"> Assists students to develop educational and recreational plans by setting goals and encouraging progress and participation; Identifies emotional, social, recreational, cultural, and spiritual needs of students and makes recommendation to the Education team; Mentors and leads cultural knowledge and skills integration into student learning (e.g., land activities, mechanical skills, traditional beading, sewing, cooking, etc); Collaborates with VGFN Cultural Programming/Cook to ensure hot lunch meals are prepared and distributed; and Promotes awareness of VGG culture to school staff and students, shares cultural knowledge, and in collaboration with school staff, organizes special events at the school and on the land. 	
ACCOUNTABILITY & IMPACT	
<ul style="list-style-type: none"> Ability to assess issues and concerns with a positive and solution-oriented mindset; As a role model and advocate, youth feel supported and are engaged in educational and learning pursuits; A trusting and collaborative relationship exists with students, parents/guardians, and school staff; Cultural expertise is embedded and promoted in the school; Students are supported and their wellbeing is of utmost priority; A more inclusive and culturally aware community by fostering greater student understanding and appreciation of VGG culture; and The VGG Standards of Conduct are modelled and promoted. 	

FINANCIAL CONTROL	
Annual budget under direct control of this position:	None
Other responsibilities & influences:	None
WORKING CONDITIONS	
Environment:	Work is in a normal office environment where there are few undesirable conditions. May occasionally take students on the land.
Physical:	Normal
Hazards/equipment:	None
Travel:	None
<i>This document is intended to describe the general nature of the position and not to be a full inventory of tasks. The incumbent will undertake a variety of work within the position's scope to align with and contribute to the organization's mission.</i>	

POSITION COMPETENCY PROFILE	
Knowledge & Experience	<ul style="list-style-type: none"> • Certification or combination of relevant training and experience related to education support/services is an asset; • Experience supporting students in an educational and sharing capacity; • Experience integrating traditional and cultural beliefs into student learning and experiences; • Ability to operate on-the-land equipment, including but not limited to operation of snowmobile and ATVs. Knowledgeable about setting up camp and camp procedures and protocols; and • Knowledge of Yukon first nation education regulations, priorities and services is an asset.
Behavioral Competencies	<ul style="list-style-type: none"> • Client service • Respect • Communication • Self-awareness • Time management • Teamwork • Adaptability • Initiative
Conditions of Employment	<ul style="list-style-type: none"> • Criminal Record Check with Vulnerable Sector Check; and • Valid Class 5 Driver's License.